

# **KEMRI-RCTP**

## **FACES PROGRAM**

### **Vacancy Advertisement**

**Opening Date: 21<sup>st</sup> August 2009**

**Program Description:** The Research Care and Training Program (RCTP) is a collaboration between Kenya Medical Research Institute (**KEMRI**), University of California, San Francisco (UCSF) and University of Washington (UW). It is a dynamic comprehensive HIV prevention, care and treatment program in Kenya. It is a rapidly expanding program. Due to its continued growth, the program is seeking motivated, pro-active individuals to fill the following vacancies in the FACES Program:

**Position: Clinic and Community Health Assistants (CCHA) FN-12-09**

**Location: Migori, Rongo, Suba and Kisumu Districts.**

#### **Requirements**

- At least a Form IV certificate,
- Certificate in Counseling, Community Health, Social Work or any other relevant field.
- CCHA training and experience working within a HIV care setting would be an added advantage.
- Excellent inter personal and communication skills.
- Knowledge of local traditions, and fluency in English, Kiswahili and Dholuo
- Must be **flexible** to work in any site of deployment.

**Job Summary:** The CCHA will work closely with other project staff to trace patients in the community. S/he will perform home assessments, clinical duties within the clinic and appropriate referrals to collaborating organizations.

#### **Duties and Responsibilities:**

- Patient registration
- Filing, taking vital signs
- Leading HIV education and adherence counseling sessions,
- Home visits
- Linking with Community Based Organization (CBOs)
- Supplies management
- Formation and oversight of patient support groups.
- Perform other duties as assigned from time to time by management.

**Applications should include the following:**

- A cover letter stating **PREFERRED DUTY** station, current work (if applicable), current salary and date available to work on the project
- A current CV with the names and telephone contacts of at least 2 referees
- At least two letters of recommendation preferably from a previous employer
- Copies of academic and professional certificates
- Copy of the latest pay slip
- An email address and a telephone number (land line or mobile).

The applications should reach the following address by **4th September 2009**.

**Human Resources Manager  
KEMRI -RCTP-FACES Program  
P. O Box 614-40100  
Kisumu**